



2016-2017 Staff Development Days

August 18
October 24
January 16
February 20
April 24

Linn-Mar Teacher Quality Student Achievement Committee

September 21, 2016

4:00-5:00 LRC Room 5

<input type="checkbox"/> Debra Barry	<input checked="" type="checkbox"/> Jeanne Turner	<input type="checkbox"/> Carol O'Donnell
<input checked="" type="checkbox"/> Ryan Kreher	<input checked="" type="checkbox"/> Shannon Bisgard	<input type="checkbox"/> Erica Rausch
<input checked="" type="checkbox"/> Mary Symmonds	<input checked="" type="checkbox"/> Bob Read	<input type="checkbox"/> Quintin Shepherd – ex officio

- **Review Minutes from 8/17/16**
Minutes approved.

- **Budget Update - Shannon**

- **Changes from last year:**

- FTE @ EH -- Loses 1.0 (preschool moved out + gained a reading teacher)
- FTE @ NE -- Gains 1.0 (preschool moved in)
- FTE @ WF -- Loses 1.0 (Carla Ironside to LG)
- Updated the total TQ allocation - \$299,483 - increase from \$290,428
- Individual allocation - \$200,428 - increase from \$194,428
- Committee member allocation - \$4000 *** This is just a proposal
 - Decrease as a total because we now only have 4 teachers instead of 5
 - Increase per person to \$1000 from \$975
 - Do we want to include a stipend for Erin even though she is not officially on the committee? She does a lot of tech/behind the scenes work

Shannon will inquire as to the number of hours Erin puts in toward TQSA, and the committee will compensate appropriately.

- **If the TQ Committee approves these changes I will send an update to the principals**
The committee is looking to increase the building allocations by \$1,000 per building. An increase in prep pay from the buildings may serve as an incentive to get more teacher instructors.

- **Teacher Stipends**

Increased from \$975 to \$1000 per member.

- **Course Sign-up--How are they going? Course sign up is progressing. (Debra)**

Erin has fielded several password questions. Using the following website:

<https://lmtqsa.checkappointments.com/>

Will help people access their registration information and ability to re-set passwords, and view courses signed up for, etc.

Only two workshops have been cancelled as of Sept. 16th. One with one participant and one with zero participants.



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As a committee we may want to consider creating a survey to send out to participants after workshops finish to get feedback on the format, and structure? (Debra)

This would provide good feedback for both the instructors and the committee to find out if goals are being met. Jeanne will draft a survey for next meeting.

The committee is changing the minimum number of workshop participants from seven to four. Workshops with fewer than four participants one week prior to the workshop will be cancelled. A reminder (email?) to sign up may boost enrollment in TQSA workshops.

- **Next Meeting: October 26, 2016**
- **Tentative Agenda Items:**
 - Look at survey**
 - Review courses**
 - Finalized budget**

Meeting Dates 2016-2017 - 4:00

August 17
September 21
October 26
November 30
January 25
February 22
March 22
April 26
May 24
June 7