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| --- | --- |
| **PD most likely to get results**  | **Low likelihood PD** |
| \*Connects Pedagogy (way to teach) to Content (what to teach) to Student \*Collective team effort \*Focused on research-based instruction in a domain area \*Data collected on how often and how well teachers are using strategy \*Frequent and sustained over time \*Interactive workshops rather than sit & listen conferences | \*Single events with no sustained activities\*No collaboration with peers to work on extending the knowledge or skills\*Book study groups – discussion without demonstration or lesson planning\*Make and take workshops**Curriculum writing is NOT permitted in state guidelines** |

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| **Name(s):****Building / Department / Team:** |
| **Professional Development Opportunity****Title / Event /Activity**:**Location**:**Today’s Date:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date of Event:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_****Costs: (Note that the building may choose to only partially fund a request)** **Registration** **Substitute Teacher *($140.51 = day $70.26 = ½ day)*** **Lodging & travel *(Mileage reimbursement for personal vehicles & use of district***  ***vehicles: $0.39/mile)***  **Other: (Not food or beverage)** **Total Request**  **Date FORM B will need to be turned in**.**Brief description of event/activity:** |
| **Plan: What & Why****What do you hope to learn?****Describe how this learning will improve instruction and student learning.****List the pertinent building and district goals and describe how this activity aligns with those goals. (see list on page 2)****When and how will you share?** **Who is this going to benefit? How will you know if others have benefited? What data will you use?** |
| ***Building team fills in this portion:**** Total dollar amount approved:
* Building expectations for your learning:
 |

**Level 1 – District Goals: Improvement in reading, math, science, technology, safe schools**

**Level 2 – Building goals**

**Level 3 – Department or Grade level goals**

**See Part B – Planning form to be completed *within 2 weeks* of the date of your Professional Development Opportunity**