

Updates on Start of 4th Quarter and other high school items for LMHS Students and Parents: (May 1, 2020)

1. Please feel free to contact any of these counselors for any concerns you may have for yourself or for others.

Student Assistance Counselors:	Kevin McCauley (kmccauley@linnmar.k12.ia.us) Lisa Mooney (lmooney@linnmar.k12.ia.us) Janessa Walters (jwalters@linnmar.k12.ia.us)
Academic Assistance Counselors:	Tony Nicol (tony.nicol@linnmar.k12.ia.us) Danielle Patterson (dpatterson@linnmar.k12.ia.us)
School Counselors:	Greg Hall (ghall@linnmar.k12.ia.us) Pete Martin (pmartin@linnmar.k12.ia.us) Sheryl Cline (sccline@linnmar.k12.ia.us) David Kennedy (dkennedy@linnmar.k12.ia.us) Jennifer Thurston (jthurston@linnmar.k12.ia.us) Elizabeth Kreher (ekreher@linnmar.k12.ia.us)
Family Support Specialist:	Katie Smith (Katie.smith@linnmar.k12.ia.us)

A reminder to LMHS students that you do have **Safe2SpeakUp** on your school-issued computer. You may also use this in more emergency situations to report students who you know may need immediate assistance.

A link to family resources has been added and is also available on the district website:

<https://www.linnmar.k12.ia.us/news/student-services-resources/>

School Counseling Programming:

High School Student Meet-ups – School counselors are also offering virtual meet-ups on Fridays from 10:30-11:30. To join the team, sign up [Here](#). Feel free to join when you are able.

Resources for this time, including future virtual offerings, will be posted on our website at <https://sites.google.com/site/linnmarschoolcounseling/covid-19-updates>. Also follow us on Twitter ([@LMCollegeCareer](#)) and Instagram ([@linnmarhscounseling](#)) for up-to-date information.

2. The closure of LMHS and the LRC buildings **will be for the remainder of the school year**. To contact the Main Office, please email jgustason@linnmar.k12.ia.us or bbenton@linnmar.k12.ia.us.
3. **4th QUARTER: LMHS started 4th Quarter on Monday, April 13.**
 - a. LMHS will continue with our LMHS 4th Quarter Virtual Universe Schedule for the remainder of the school year.
 - b. **CALENDAR: Monday, May 4, will now use the Monday+Wednesday Class Schedule on the LMHS 4th Quarter Virtual Universe Schedule.**
 1. **Friday, May 8 is NOT a Professional Development Day. COMPASS classes will be in session on this day.**
 2. Memorial Day is on Monday, May 25. During this week, the 'Tuesday + Thursday' course schedule will remain the same. The 'Monday + Wednesday' course schedule will become a 'Wednesday + Friday' course schedule for Wednesday, May 27 and Friday, May 29.
 3. We will NOT run a 'finals' schedule and will use the current *LMHS 4th Quarter Virtual Universe Schedule* for June 1 and 2. June 3 will be designated as a 'make-up' or 'remediation' day for students.
 - c. **SCHEDULE: All classes are meeting using a LMHS 4th Quarter Virtual Universe Schedule (on the school webpage).**

d. **LIVE/TEAMS SESSIONS:** Please use your school computers for 'live' sessions. We have found that these work much better than your phones. LMHS Teachers will be using Teams for most video conferencing at this time. (All school-issued computers are installed with Teams). The district has received a temporary Zoom EDU license so teachers may be using Zoom now for some class sessions.

1. Expectations and Rules of Engagement for Students regarding 'Live'/Teams Sessions:

- a. No recording or posting of sessions should be done without permission from the class teacher.
- b. Always be appropriate during any session. Disruptive or and inappropriate behavior may result in a student being restricted from attending 'live' class sessions.
- c. Please mute your screen when you are not speaking during a session to avoid background noise or disruptions.
- d. Please inform your teacher via email if you are unable to make a session for any reason so that they can communicate with you and ensure you have the new content and assignments/projects.

e. **ATTENDANCE:** Teachers are taking attendance for the scheduled class sessions as required by the Dept. of Ed. when having 'mandated, graded for credit, online' classes. Please continue to communicate with your teacher if you have responsibilities that will keep you from attending a scheduled 'live' class session.

f. **JOINING YOUR ONLINE CLASS SESSION:** Students may 'join' their class sessions in two different ways:

1. If your teacher sent you a link to 'join' a class session, then simply 'click' on the link just before the class is scheduled to start. (We have discouraged this method to staff)
2. Go to Outlook Calendar or the Microsoft Teams Calendar, 'click' on the class and 'join' just before the class is scheduled to start. (recommended method)

g. COMMUNICATION: Our teachers are working hard to communicate with parents and students each day regarding course work questions students may have. Please know that if you email teachers after 3:30 p.m. you may not receive a response until the next morning.

h. **GRADING:** All 4th Quarter/2nd Semester classes will be graded and issuing credit. Due to the extreme circumstance impacting all of our students and families at this time and the online nature of the instruction for at least a significant portion of 4th Quarter, students will have some options regarding grading provided certain criteria is met (document on the school webpage).

i. **IEP ACCOMMODATIONS:**

1. IEP Meetings continue to be held via video/phone conference.

j. **TUTORING:** Two sources of tutoring are available for students during our virtual school time. To contact the Tutoring Center in the Learning Center, please email rebecca.cortez@linnmar.k12.ia.us. The LMHS MASS Tutoring Center is happy to be offering free online tutoring for both high school and middle school students in math and science classes and ACT/SAT. There will be one-on-one tutoring sessions that will be 30-60 minutes, depending on the student's preference, through Microsoft Teams. Please fill out this form (<https://forms.gle/72VPZiSdAaMaWFMZ6>) to sign up for a tutoring session!

4. **TECHNOLOGY SUPPORT:** "Hey, I'm having issues with my school-issued computer. Since I cannot take it to the HELP Desk in the Learning Center at this time, what should I do?" The HELP Desk has become virtual. You must contact the HELP Desk Helpdesk@linnmar.k12.ia.us from your school email account or call 319-447-3100. When leaving a message, please:

- a. **State your name and grade level in school.**
- b. **State a phone # for contacting you.**
- c. **State the issue your computer is having.**

Connectivity-Internet Support. If you know of families in need of adequate internet when we begin 4th Quarter, please do not hesitate to email our counselors (contact information above), Joe Nietert (jnietert@linnmar.k12.ia.us) Brian Johnson (bjohnson@linnmar.k12.ia.us), Barb Benton (bbenton@linnmar.k12.ia.us), or Jeff Gustason (jgustason@linnmar.k12.ia.us).

5. **AP Testing:**

a. AP Testing will begin on May 11.

6. **The LMHS Class of 2020:**

- a. **Senior Recognition Night:** Senior Recognition Night (May 11) and Senior Department Awards (May 13) will not be 'in-person' events this year. Senior Recognition will be revealed in a slide show format to be released on or before May 20.
- b. Seniors last day is Wednesday, May 20. As possible due to social distancing guidelines, this day will be used for senior course work completion, computer/charger return, course material return, and other end of the school year tasks for seniors.
- c. Graduation is still scheduled for Sunday, May 24, at 1:00 p.m. Specific Graduation scenarios were sent to staff, students and parents. **These are posted on the district website.** The final decision for which scenario will be used is planned to take place on Monday, May 11, so that appropriate planning may take place. **Within each scenario, our objective is to preserve honoring each student by having her/his name called, walking the stage and receiving her/his diploma.** We also understand that anything short of the traditional ceremony with the entire class in attendance at the same time will be a disappointment to many if not most students.
- d. **Cap/Gown/Tassel Distribution:** Caps, Gowns, and Tassels have arrived. We are planning for cap/gown/tassel/medals/cords distribution to seniors on Monday, May 11, at LM Stadium. **A specific schedule and precautionary guidelines for pick up will be sent on Monday, May 4. We will be assigning specific pick up times and using the stadium to help spread out students and have small numbers of students at any time. An alternative time on May 11 and an alternative date will also be made for students with class, AP exam, work and other conflicts on this day.**
- e. **Scholarship Information:** Scholarships are still available for Seniors. Scholarships can be found on a student's Naviance Student account by clicking on the **Colleges tab**, *Scholarships and Money*, *Scholarship List*. If students need help accessing scholarships or have any questions, they can reach out to their school counselor.
- f. **Anything stated about Graduation by anyone other than our Board President (Sondra Nelson), Superintendent (Shannon Bisgard), or Principal (Jeff Gustason) should not be considered as accurate.**

7. **Extra-Curricular Activities:**

- a. All spring sports have been cancelled by the IHSAA and IGHSAA.
- b. Softball and Baseball seasons have not been cancelled at this time. A decision on this is expected by June 1.
- c. **At this time, Prom has been postponed.**
- d. **At this time, all summer camps begin on June 8. Any changes will be made by June 3.**

8. **LMHS Student Advisory Meetings:** Our 3rd Student Advisory meetings have been rescheduled, but will be held at the following dates listed below at 8:00 a.m. Student Advisory members will be sent invitations to their respective meeting. These are always voluntary, but your input is always needed and appreciated.

- a. 12th Grade Student Advisory met on April 24.
- b. 11th Grade Student Advisory met this morning.
- c. 10th Grade Student Advisory is planned for 8:00 a.m. on Friday, May 8.
- d. 9th Grade Student Advisory will be planned for 8:00 a.m. on Friday, May 15.

9. **2020-2021:** The following was sent to LMHS staff yesterday. It is being shared so that students and parents are aware of thinking and possible planning areas for the fall of 2020.

I am hopeful that we have a 'normal' start to the school year in August. That said, the thought of meeting Federal, State and Local guidelines for the return to school in the fall may require us to continue to be creative. I just want to get everyone wondering, 'How will we run a school of 2300 students and 240 adults and also ensure all safety guidelines are being met?' We will make whatever is required work, just know that we may be back in the buildings and still need to meet social distancing guidelines. Let us worry about it. I just want all of you aware that it may still be different for all of us in the fall. Maybe not.

10. **Other Items:** (We will continue to update this listing)

- a. **Please check your school email (students) on a daily basis from now until June 3.** Students, please use/access your school email in Outlook, not Google. For parents needing help accessing Unified Classroom at this time. The hyperlink below has also been posted on the district website. Here is the hyperlink for instructions to parents regarding Unified Classroom: <https://www.linnmar.k12.ia.us/powerschool-unified-classroom/>
- b. Building offices remain closed at this time. Please feel free to contact Jeff Gustason (jgustason@linnmar.k12.ia.us), Kim Buelt (kbuilt@linnmar.k12.ia.us), Joe Nietert (jnietert@linnmar.k12.ia.us) or Steve Goodall (steve.goodall@linnmar.k12.ia.us) should you need immediate assistance.
- c. With no access to our school phones and fewer landlines in our homes, you may receive 'unknown' or 'unverified' phone calls that is from a school staff member who is using their own cell phone to make calls.
- d. Class session attendance for this week was **89%** (Monday-Thursday).
- e. The next *LMHS 4th Quarter Updates and Announcements for Students and Parents* is planned to be sent on Tuesday, May 5.