

Linn-Mar High School 'Class of 2020' Graduation:

(Our goal continues to be providing each graduate, and their parents, the opportunity to have their 'moment' when they hear their name read, to walk the stage and receive the diploma).

(Scenario #3): Individual Conferring of Diplomas in LMHS Auditorium on **May 21, 22, 23, and 24 at specified times.**

A Linn-Mar High School Graduation video is being made with each component of the entire ceremony recorded separately.

Graduation ceremony segment: **Conferring of Diplomas**

1. On the assigned date and time, each graduate will receive her/his diploma from Linn-Mar High School.
2. Each graduate will be dressed in full cap-gown-stole-tassel. (Instructions from Mr. Nietert will be sent next week).
3. Each Conferring of Diplomas ceremony will be in sets of 5 graduates in alphabetical order at assigned times.
4. Arrival at **Door #10** (in South Parking Lot) 15 minutes prior to your designated graduation time. Each graduate and up to four family members may enter the building (masks are preferred). Five 'family' areas will be marked in the cafeteria/commons to line up each of the five graduates with their family members.
5. Graduate groupings will be led to the Auditorium with each family group staying at least 10 feet apart. (This will be a good walk. Two reasons for this: 1. It will keep graduates and families spread out. 2. Students have not been in the building for two months. You get one last walk-through as you complete your time as a student). ADA entry will be at door #1.
6. The Five Graduates will line up (10 ft. apart) at the stage entrance. Graduate family members will be led into the Auditorium and spread out (20 people within an 830-seat auditorium). (It is anticipated that most may choose to remain standing in the Auditorium during the ceremony but family may sit as well).
7. The Conferring of Diplomas ceremony with the five students will take place in the Auditorium.
8. During the ceremony, each graduate will have **name read, walk the stage, receive her/his diploma** (with pictures). (Each diploma will be placed open on a table for graduates. A name reader, a board member, the building Principal, 2 'ushers', a photographer, and a videographer, will also be in the Auditorium).
9. (We are also looking to have the Conferring of Diplomas live streamed as well. We will let everyone know if this is taking place).
10. No handshakes will be taking place at any time. (As much as we want to do this, it simply cannot be done at this time).
11. The five graduates will remain on the stage after receiving diplomas and will be invited to move tassels together signifying graduation from high school.
12. The five graduates and families will exit Auditorium to Door #1 foyer to take individual pictures. Again, markings will keep each family grouping separated.
13. The five graduates and family members will be escorted to **Door #13** to exit the building.

Professional video recording of each component of the ceremony, including the Conferring of Diplomas when each graduate will have name read, walk across stage, and receive diploma. The completed video will be distributed to all graduating Seniors upon completion in June.

FYI...Each component of Commencement will be recorded separately in the LMHS Auditorium:

(Professional video crew will be recording all elements of ceremony and put together for the LMHS Class of 2020 video). Most graduates will only be present during in the Conferring of Diplomas Those graduates speaking during the ceremony (Student Council Officers, Salutatorian and Valedictorian) will record at specific times on May 20. (Parents of speakers are welcome to be in the Auditorium as your daughter/son performs their speaking part).

Pre-Scheduled Times will be set for the Conferring of Diplomas on May 21, 22, 23, and 24:

- Graduate and up to 4 Parents/Guardians:

(Schedule 130 Graduates per day, 20 per hour, 5 per 15 min. segments)

9:00, 9:15, 9:30, 9:45 a.m.	20 Students
10:00, 10:15, 10:30, 10:45 a.m.	20 Students
11:00, 11:15, 11:30, 11:45 a.m.	20 Students
1:00, 1:15, 1:30, 1:45 p.m.	20 Students
2:00, 2:15, 2:30, 2:45 p.m.	20 Students
3:00, 3:15, 3:30, 3:45 p.m.	20 Students
4:00, 4:15 p.m.	10 Students