

Audience: Student	Key Messages	Method - Timing - Communicator
<p><b>CLOSE CONTACT /EXPOSED INDIVIDUAL</b> Student who has had <b>Close Contact (&lt;6 feet ≥15 minutes)</b> with a confirmed individual and is now categorized as an “exposed” individual.</p>	<p>Our contact tracing process has identified your child as being directly exposed (&lt;6 feet ≥15 minutes) to an individual who has tested positive for COVID-19. Your child’s last exposure date that is confirmed is ____.</p> <ul style="list-style-type: none"> <li>Your child must remain home for 14 days since their last contact with the confirmed COVID-19 case. We have determined this date ____ as when your child can return to normal daily activities. Your child’s absences will be entered into the PowerSchool system; therefore, there is no need to call on a daily basis to report your child’s absences due to quarantine.</li> <li>Please consult with your child’s healthcare provider to determine next steps, especially if your child begins to experience symptoms consistent with COVID-19.</li> <li>A negative test does not mean your child is able to return to school before the final date of quarantine. COVID-19 has a 14-day incubation period and there is a possibility of developing symptoms during this time frame.</li> <li>Please notify your child’s school if at any time your child develops symptoms or tests positive during the quarantine period.</li> </ul>	<p><b>METHOD</b> Phone call with follow up email</p> <p><b>TIMING</b> Within the same business day of confirmed exposure.</p> <p><b>COMMUNICATOR</b> Building Administrator or designee</p>
<p><b>SAME ROOM (IMMEDIATE VICINITY)</b> Student who was in the <b>Same Room</b> (i.e. Same Activity, etc...) but contact tracing shows that the student had no Close Contact (&lt; 6 feet ≥15 minutes) with a confirmed individual and therefore is not identified as an “exposed individual.”</p>	<p>An individual in your child’s classroom/____ was confirmed to have COVID-19. Although your child may have been in the same room as the confirmed individual, your child was not identified during the contact tracing process as having been in Close Contact (&lt;6 feet ≥15 minutes) and therefore is not an exposed individual.</p> <ul style="list-style-type: none"> <li>Please continue to send your child to school and follow his/her Hybrid schedule.</li> </ul>	<p><b>METHOD</b></p> <ul style="list-style-type: none"> <li>Phone Call (if numbers are reasonable), or School Messenger if larger scale (More than 30 families.)</li> </ul> <p><b>TIMING</b></p> <ul style="list-style-type: none"> <li>Within the same business day of confirmed case.</li> </ul> <p><b>COMMUNICATOR</b></p> <ul style="list-style-type: none"> <li>Building Administrator or designee</li> </ul>
<p><b>SAME BUILDING (NOT IN THE VICINITY)</b> Student who was in the <b>Same Building</b> but contact tracing shows that the student had no Close Contact (&lt; 6 feet ≥15 minutes) and was not in the vicinity of the confirmed individual and therefore is not deemed an “exposed individual.”</p>	<ul style="list-style-type: none"> <li>An individual in your child’s school/____ was confirmed to have COVID-19 . However, the contact tracing process shows that your child had no Close Contact (&lt;6 feet ≥15 minutes) nor was your child even in the vicinity of the confirmed individual.</li> <li>Please continue to send your child to school and follow his/her schedule.</li> </ul>	<p><b>METHOD</b> School Messenger Email</p> <p><b>TIMING</b> Within the same business day of confirmed case. (upon completion of contact tracing process)</p> <p><b>COMMUNICATOR</b> Building Administrator</p>